2026 Application for a License to Conduct a: (check only one)

☐ Food Service Operation
☐ Retail Food Establishment

Instructions:

1. Complete the application section. (Make any corrections if necessary.)
2. Sign and date the application.
3. Make a check or money order payable to: Morgan County Health Department
4. Return check and signed application **by***: 03/01/2025

to: Morgan County Health Department
4275 N SR 376 NW
McConnelsville, OH 43756

***There is a mandatory penalty fee of 25% of the renewal fee for operating a food service operation or retail food establishment after the deadline (Chapter 3717 of the Ohio Revised Code).

Before license application can be processed the application must be completed and the indicated fee submitted. Failure to complete this application and remit the proper fee will result in not issuing/renewing a license. This action is governed by Ohio Revised Code 3717.

Name of Facility	Name of License Holder		
Address	Email		
City	State	ZIP	
Phone #	Fax #	Check if applicable ☐ Catering ☐ Seasonal	
Name of individual certified in food protection (if any) and their certificate number (use back for additional names)			

Mailing address for annual renewal if different than above:

Name of parent company or owner	Phone #	
Address	Email	
City	State	ZIP

I hereby certify that I am the license holder, or the authorized representative, of the food service operation or retail food establishment indicated above:

Signature	Date

Licensor to complete below

Category			
License fee	+ Late fee	+ State amount	= Total amount due

Application approved for license and certified as required by Chapter 3717 of the Ohio Revised Code.

By	Date	Audit no.	License no.

As per AGR 1269 (12/09) Morgan County
As per HEA 5319 (12/09) Morgan County